

# Greater Norwich Growth Board

**Date:** Friday, 7 September 2018

**Time:** 14:00

**Venue:** Mancroft Room, City Hall, Norwich City Council, NR2 1NH

**Board members:**

**Norwich City Council:**

Cllr Alan Waters (Chair)

**South Norfolk Council:**

Cllr John Fuller

**Norfolk County Council:**

Cllr Andrew Proctor

**Broadland District Council:**

Cllr Shaun Vincent

**New Anglia Local Enterprise Partnership:**

Douglas Field

**Officers:**

Laura McGillivray  
David Moorcroft  
Graham Nelson

Sandra Dinneen  
Debbie Lorimer

Wendy Thomson  
Vince Muspratt

Phil Kirby  
Phil Courtier

Chris Starkie

Jobs, homes and prosperity for local people



**NORWICH**  
City Council



**Norfolk** County Council

**NEWANGLIA**  
Local Enterprise Partnership  
for Norfolk and Suffolk

## AGENDA

	<b>Page nos</b>
<b>1. Apologies</b>	
<b>2. Declarations of Interest</b>	
<b>3. Minutes of meeting held on 25 June 2018</b>	<b>5-8</b>
<b>4. IIF Project Showcase – GP24: Bowthorpe to Colney River Crossing</b> <i>Ben Webster, Design, Conservation and Landscape Manager, Norwich City Council</i>	
<b>5. GNGB Forward Plan</b> <i>Joe Ballard, Greater Norwich Project Manager, Greater Norwich Projects Team</i>	<b>9-12</b>
<b>6. Date of Next Meeting</b> <i>Monday, 26 November 2018</i> <i>Mancroft Room, City Hall, Norwich</i>	
<b>7. Exclusion of the public</b> Consideration of exclusion of the public from the meeting during consideration of the following item on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).	
<b>8. Local Infrastructure Fund update (paragraph 3)</b> <i>Phil Courtier, Head of Planning, Broadland District Council</i>	<b>13-30</b>

This report is not for publication because it would disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) as in para 3 of Schedule 12A to the Local Government Act 1972.

**FOR FURTHER INFORMATION PLEASE CONTACT:**

Project officer: Joe Ballard

t: 01603 223258

e: [joseph.ballard@norfolk.gov.uk](mailto:joseph.ballard@norfolk.gov.uk)

Greater Norwich Projects Team, Norfolk County Council, Martineau Lane, Norwich, NR1 2DH



If you would like this agenda in large print, audio, Braille, alternative format or in a different language, please call Joe Ballard, Project Manager on 01603 223258 or email [joseph.ballard@norfolk.gov.uk](mailto:joseph.ballard@norfolk.gov.uk)



Please call Joe Ballard, Project Manager on 01603 223258 or email [joseph.ballard@norfolk.gov.uk](mailto:joseph.ballard@norfolk.gov.uk) in advance of the meeting if you have any queries regarding access requirements.



# Greater Norwich Growth Board

Minutes

Time: 14:00 to 15:25

Date: 25 June 2018

**Venue:** Norwich City Council, Mancroft Room, City Hall, St Peters Street, Norwich, NR2 1NH

**Present:**

**Board members**

**Norwich City Council**

Councillor Alan Waters (chair)

**Broadland District Council**

Councillor Shaun Vincent

**South Norfolk Council**

Councillor John Fuller

**Norfolk County Council**

Councillor Andrew Proctor

**New Anglia Local Enterprise Partnership**

**Officers**

David Moorcroft  
Graham Nelson

Phil Courtier

Debbie Lorimer

Wendy Thomson  
Vince Muspratt

Chris Starkie

**In attendance:**

Joe Ballard, Greater Norwich Project Team  
Grace Burke, Greater Norwich Project Team  
Mike Burrell, Greater Norwich Local Plan Team

**Apologies:**

Laura McGillivray, Norwich City Council  
Douglas Field, New Anglia Local Enterprise Partnership  
Sandra Dinneen, South Norfolk Council

## 1. Declarations of interest

There were no declarations of interest.

## 2. Minutes

**RESOLVED** to approve the accuracy of the minutes of the meeting held on 12 March 2018.

## 3. City Deal Update – Employment and Skills

Chris Starkie (chief executive officer, New Anglia Local Enterprise Partnership) reported on the main elements of the skills work being undertaken. This included work inspiration which looked at how to enthuse young people about work. He said that regarding employer engagement, 66 companies were currently signed up to the youth pledge. Apprenticeships were a major focus, nationally and regionally there had been a drop in take up but this was now starting to increase. Sector skills plans helped colleges to develop curriculums that were relevant for employers.

In response to a question, Chris Starkie said that the priorities were to link schools to employers and to ensure the delivery of relevant subjects which provided young people opportunities to enter work. The sector skills plans aimed to make college course provision more relevant to business needs. The delivery of digital skills training was also a priority as well as sustainable opportunities being available to all.

**RESOLVED** to note the update.

## 4. Community Infrastructure Levy Review

Mike Burrell, Greater Norwich planning policy team manager, presented the report.

Members were concerned that resources were not sufficient to conduct a review and Mike Burrell advised that the Community Infrastructure Levy (CIL) would be used to fund external support to conduct the review.

**RESOLVED** to recommend that the constituent authorities:

- (1) seek legal advice on the potential and process for an interim review of the current operation of CIL once revised CIL Regulations are published; and,
- (2) consider how a full review of CIL to a parallel timetable to the Greater Norwich Local Plan could be undertaken.

## 5. Greater Norwich Infrastructure Plan

Phil Courtier (head of planning, Broadland District Council) presented the report which introduced the Greater Norwich Infrastructure Plan 2018.

He advised that it was a living document which was updated annually.

**RESOLVED** to note the report.

## **6. Local Infrastructure update**

Debbie Lorimer (director of growth and business development, South Norfolk District Council) presented the report.

In response to a question Vince Muspratt (interim head of economic development, Norfolk County Council) said the project team would audit the three loans which had been made to ensure the paperwork had been accurately completed.

**RESOLVED** to:

- (1) note that the Local Infrastructure Fund loan for Thurlton had been agreed;
- (2) note that the Greater Norwich Project Team (GNPT) will commence with negotiating the loan agreement; and
- (3) ask the GNPT to conduct an audit on loans granted.

## **7. Date of Next Meeting**

**RESOLVED** to confirm that the next meeting will be held on Tuesday, 31 July 2018 at 14:00 in the Mancroft room, City Hall, Norwich.

## **8. Exclusion of the public**

**RESOLVED** to exclude the public from the meeting during consideration of items \*9 (below) on the grounds contained in the relevant paragraphs of Schedule 12A of the Local Government Act 1972 (as amended).

### **\*9. Review of Infrastructure Investment Fund (Growth Programme) (paragraph 3)**

Joe Ballard, (project manager, Greater Norwich Growth Team) presented the report.

Discussion ensued about recommendation (ii) (listed in appendix A to the report) regarding individual project recommendations.

Regarding recommendation (vi) Joe Ballard clarified this was in the short term.

**RESOLVED** to agree the recommendations as detailed in the report removing GP19 from recommendation (ii).

CHAIR





**GNGB Forward Plan**  
*Greater Norwich Projects Team*

**Summary**

This report sets out the forward plan for future meetings of the GNGB.

The report recommends:

- (i) GNGB agree to support the intention to reschedule future GNGB meetings as set out in 3.3.

**1 Introduction**

- 1.1 The purpose of this report is to provide the Greater Norwich Growth Board (GNGB) with a forward plan for dates and agenda items at future GNGB meetings.
- 1.2 Two of the last four Greater Norwich Growth Board meetings have been cancelled due to a lack of agenda items, and the Greater Norwich Projects Team (GNPT) feel that instigating a new schedule for meetings will stop this from happening in the future.
- 1.3 Additionally, the GNPT have expressed concerns that the frequency of the scheduled GNGB meetings is not allowing them the opportunity to adequately undertake work and seek the advice of the Infrastructure Delivery Board for important items.

**2 Current Situation**

- 2.1 Presently, the Greater Norwich Growth Board are scheduled to meet every 6 weeks. This was agreed at the GNGB meeting of 12 March 2018.
- 2.2 GNPT are responsible for collating and creating all papers discussed at the GNGB, and these need to be completed and sent to Norwich City Council 7 working days prior to the meetings.
- 2.3 Additionally, the GNPT are required to submit papers for IDB 5 working days in advance of the meetings.

2.4 The dates agreed for future GNGB meetings are as follows:

- Friday, 7<sup>th</sup> September 2018
- Monday 15<sup>th</sup> October 2018
- Monday 26<sup>th</sup> November 2018
- Monday 7<sup>th</sup> January 2019
- Monday 4<sup>th</sup> February 2019

2.5 Future meetings past this point have not been discussed or organised by the board.

### **3 Proposed Schedule**

3.1 This report requests that there are changes to the future schedule for GNGB meetings as the GNPT feel there is not enough time between meetings to adequately complete important work, or create enough content to warrant bringing the board together.

3.2 Rescheduling the meetings would also assist the GNPT in allowing them to seek important input from the Directors prior to major items appearing on the GNGB agendas.

3.3 The GNPT are seeking support to amend the future GNGB meeting schedule to the following:

- Friday 7<sup>th</sup> September 2018
- Monday 26<sup>th</sup> November 2018
- Monday 4<sup>th</sup> February 2019

3.4 This new plan, if agreed, will supersede the previously agreed forward plan from February 2018.

3.5 In accordance with the terms of reference for the board, all members must agree to the changes for the new schedule to be implemented.

3.6 GNPT will create a future schedule of meetings, and a forward plan of agenda items in January 2019 for discussion at the GNGB meeting of 4<sup>th</sup> February. This will include previously agreed standard agenda items such as:

- Update on City Deal
- Project Updates
- GNIP, 5YIP and AGP agreements
- LIF updates

## 4 Recommendations

4.1 This report recommends that:

- (i) GNGB agree to support the intention to reschedule future GNGB meetings as set out in 3.3.

### Officer Contact

If you have any questions about matters contained in this paper please get in touch with:

<b>Name</b>	<b>Telephone Number</b>	<b>Email address</b>
Joe Ballard	01603 223258	<a href="mailto:Joseph.ballard@norfolk.gov.uk">Joseph.ballard@norfolk.gov.uk</a>
Grace Burke	01603 222727	<a href="mailto:Grace.burke@norfolk.gov.uk">Grace.burke@norfolk.gov.uk</a>

