

PO Box 3466
Norwich
NR7 7NX

t: 01603 638631
e: s.eastaugh@gndp.org.uk

11 November 2010

Mr R Foster and Mr M Fox
c/o Louise St John Howe
Claypit Hall,
Foxearth,
Sudbury,
Suffolk CO10 7JD

Dear Messrs Foster and Fox

Response to letter of RF 2: Green Party letter of 8 November 2010

This letter addresses the key points raised in County Councillor Andrew Boswell's letter to the Inspectors of 8 November 2010.

The County Council is a signatory to the JCS but is not the local planning authority. Decisions on the JCS are consequently a matter for the County Council's Cabinet. The Cabinet, at their meeting of 12 July 2010, considered the recommendations of GNDP Policy Group meeting of 24 June 2010 (report and minute attached). The Cabinet agreed to delegate authority to the Leader of the Council to agree consultation documents on focussed changes and any consequent proposed modifications to the JCS. Consequently the letter of 30 September 2010 from Daniel Cox to the GNDP manager (attached) constitutes the response of Cabinet and hence the County Council.

Scrutiny is a matter for individual councils. Recommendations of the GNDP Policy Group are endorsed by the Cabinet or full Council meetings of the constituent authorities. The arrangements for scrutiny are set out in the Constitution's of the individual authorities. Full Council decisions are not subject to scrutiny as all Members of the Council are able to attend these meetings to put forward their views and participate in the decision making process. The decisions on focussed changes were taken by the full Councils of all three districts:

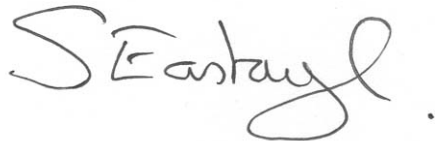
- Broadland District Council: 30 September 2010
- Norwich City Council: 28 September 2010
- South Norfolk Council: 30 September 2010

In relation to scrutiny, it is worth noting that the wider membership of all four GNDP councils have been engaged through a number of processes, in addition to formal committee meetings. The JCS has been the subject for individual district council LDF working parties and these have met as a joint GNDP-wide working party on several occasions during the development of

the JCS. These working parties have cross party membership. We have also invited all members from the districts, and all County Council members from the GNDP area, to a series of briefings throughout the development of the JCS to discuss the latest position and key emerging evidence. We have briefed individual members whenever requested, including a specific briefing for Green Party councillors. I attach a schedule of briefings for your information, together with email correspondence between Councillor Boswell and a County Council Officer in March 2009. As Councillor Boswell states in his email, Members are entitled to see any relevant GNDP documents and do not need to make Freedom of Information requests.

The GNDP response to your letter of 13 October was a factual explanation of the decision that had been taken by all 4 authorities only two to three weeks previously.

Yours sincerely,

A handwritten signature in cursive script that reads "S Eastaugh". The signature is written in black ink on a white background.

Sandra Eastaugh
Partnership Manager

Enc.

County Council Cabinet 12 July 2010 Item 11 Report
County Council Cabinet 12 July minute
Letter from Cllr Cox to Sandra Eastaugh 30 September 2010
Schedule of Member briefings
Email correspondence between Councillor Boswell and Sarah Rhoden

Greater Norwich Development Partnership : Recommendations of Policy Group

Report by the Director of Environment, Transport and Development

Summary

The Greater Norwich Development Partnership (GNDP) is not a decision making body and the recommendations of the Member level GNDP Policy Group need to be endorsed by the constituent authorities.

The GNDP Policy Group on 24 June received reports on the way forward for the Joint Core Strategy taking account of the Government's intention to remove Regional Spatial Strategies and questions raised following a recent "exploratory" meeting with Planning Inspectors.

The Policy Group agreed to recommend constituent authorities to continue with the current Joint Core Strategy with suitable minor changes and supporting evidence and undertake a consultation on focussed changes relating to the deletion of specific targets for Gypsy and traveller pitches to meet need in the period after 2011, the expression of affordable housing requirements, and an additional appendix supporting the status of the Old Catton, Sprowston, Rackheath and Thorpe St Andrew growth triangle as a strategic allocation.

Recommendation

Cabinet agrees to

1. endorse the recommendations of the Greater Norwich Development Partnership Policy Group to undertake focussed consultation on changes to the Joint Core Strategy relating to targets for gypsy and traveller pitches, affordable housing provision and the status of the Old Catton, Sprowston, Rackheath and Thorpe St Andrew growth triangle; and
2. delegate authority to the Leader to agree consultation documents on these focussed changes and agree any consequent proposed modifications.

1. Background

- 1.1. The Greater Norwich Development Partnership (GNDP) is not a decision making body and the recommendations of the Member level GNDP Policy Group need to be endorsed by the constituent authorities.
- 1.2. The Policy Group met on 24 June 2010. The substantive items on the agenda related to the Joint Core Strategy. Members considered the implications of the Government's announcement of the intention to abandon Regional Spatial Strategies and the work arising from an exploratory meeting with Planning Inspectors. The papers are available on the GNDP website.

2. Issues Considered by the GNDP Policy Group

- 2.1. The Policy Group considered the implications for the Joint Core Strategy of the Government's intention to scrap the Regional Spatial Strategy and, in particular, regional housing targets. A number of options were discussed. Policy Group concluded that a significant amount of evidence exists to justify the submitted JCS. This evidence would need to be taken into account in developing any alternative approach. It was agreed that the best way forward at this time is to continue with the current JCS on the existing timetable. This will be supported by proposing additional minor changes to the Inspectors at the forthcoming public examination, to take account of the loss of the RSS, and the production of a topic paper identifying the evidence that supports the housing and jobs targets. This option is considered to reduce uncertainty, and is the best able to support economic growth, address housing need and deliver infrastructure. Delay would result in a policy vacuum, which could last for a number of years. Following adoption in 2011, an early review of the JCS under the new planning system will allow further consideration of the ability of the market to deliver the rates of growth and infrastructure required.
- 2.2. One policy area that is entirely dependent on the RSS and not supported by local evidence relates to the need for gypsy and traveller pitches after 2011. It was agreed that a focussed change should be advertised to modify the housing policy to delete specific post-2011 provision for pitches and replace with a commitment to investigate local need and include required provision in subsequent local planning documents. Provision to meet the need identified for the period up to 2011 would be retained.
- 2.3. The JCS and the evidence supporting it were submitted to Government in March for examination in public by the Planning Inspectorate. Before moving forward to examination, the appointed Inspectors held an exploratory meeting in May to ascertain whether there was sufficient evidence to answer initial questions. Following the exploratory meeting the Inspectors have suggested that the examination should start in October and have asked for some further work and evidence on a small range of issues. These include:
- the need for greater clarity on infrastructure prioritisation, timing and criticality to growth,
 - the distribution of development, including its ability to support the necessary public transport improvements
 - greater clarity on the delivery of public transport associated with the Northern Distributor Road, and the implications on the JCS if the NDR is delayed
 - green and water infrastructure delivery, and energy efficiency policy
 - insufficient evidence on the viability implications of affordable housing policy; and
 - the planning status of the north east growth triangle.
- 2.4. The Policy Group considered reports setting out how most of the Inspectors' concerns can be addressed, largely developed from existing evidence. It was agreed that affordable housing viability and the north-east triangle issues require further consultation. The questions on transport are being addressed through ongoing work on NATS/NDR. A specific report on infrastructure prioritisation and phasing was considered. This is derived from existing evidence, updated where appropriate, and is focussed on answering the Inspectors' concerns. It proposes a revised framework

for inclusion in the JCS which will continue to be caveated to recognise that details and priorities may change through time. The first category includes the NDR and key public transport infrastructure, alongside water and electricity infrastructure, as fundamental to the delivery of the strategy or to enable physical growth. The second category includes infrastructure essential to significant elements of the strategy and likely to be required to secure planning permission; it includes education provision and green infrastructure. The third category includes infrastructure that is required to deliver sustainable growth but delayed implementation is unlikely to prevent development in the short to medium term.

- 2.5. To address the Inspectors' concerns relating to affordable housing it has been necessary to appoint consultants to look at the viability implications of the proportion sought from developers and the threshold for seeking such a contribution.. This work is due to report on the 9 July and may result in the need for a modification to clarify submitted policy.
- 2.6. The issue for the Old Catton, Sprowston, Rackheath, Thorpe St Andrew growth triangle is its description and status in the JCS, not the principle. When the JCS was submitted a proposed "minor change" altered the status of this area from a strategic "location" to a strategic "allocation" in order to speed up subsequent detailed planning stages. The Inspectors consider this to be more than a minor change which should also be supported by more guidance in the JCS. The change and the additional guidance require consultation. The Inspectors also raised concerns about the evidence for timely delivery of public transport to serve the growth triangle. This concern can be addressed through further refinement of evidence supporting NATS and the JCS and does not require further consultation.
- 2.7. While the consultation will be advertised and open to all, it is focussed on three issues only; namely removing specific targets for the provision of gypsy and traveller pitches after 2011, affordable housing viability and its implications, and the status of the growth triangle. Consequently, it is principally targeted at people and organisations who have previously commented on these specific issues. Consultation is programmed to begin on 19 July but the documentation can only be finalised following receipt of the consultant's report on affordable housing. Following consultation there will be a limited window available to approve any consequent changes prior to the examination in October.

3. **Developer contributions**

- 3.1. The Joint Core Strategy includes a commitment to introduce a Community Infrastructure Levy as a means of securing contributions from development to help deliver supporting infrastructure. The simplified approach that the Levy offers is expected to secure a higher overall level of contribution than the current practice of separately negotiated legal agreements. Consequently, it will make a significant contribution to the provision of infrastructure. A study is about to be undertaken to assess the impact of various levels of charge on the viability of development. This will enable the Levy to be set at a level that will maximise contributions without stifling development. The study will report later in the summer. The Government are expected to modify the approach to the Levy and introduce a tariff-based approach. However, this is not expected to be a significant change and the viability assessment will be equally applicable.

4. **Resource Implications**

4.1. **Finance** : Planned growth in the Greater Norwich Development Partnership area will require considerable investment on supporting infrastructure and services. Developer contributions will provide an important source of finance. A Community Infrastructure Levy is a commitment in the Joint Core Strategy and it (or, potentially, an alternative tariff based approach) is expected to be effective in maximising developer contributions. Other funding sources will also be required.

4.2. **Staff** : Tasks associated with the recommendations will be managed within existing resources

5. **Other Implications** Officers have considered all the implications which members should be aware of. Apart from those listed in the report (above), there are no other implications to take into account.

5.1. **Equality Impact Assessment (EqIA)** : No direct implications

6. **Section 17 – Crime and Disorder Act**

6.1. No direct implications

7. **Risk Implications/Assessment**

7.1. There are not considered to be any significant risks as a result of the recommendations.

8. **Overview and Scrutiny Panel Comments**

8.1. There is no opportunity to report the GNDP agenda to Overview and Scrutiny panels.

9. **Alternative Options**

9.1. Members could resolve not to endorse any or all of the recommendations of the Policy Group. As a consensus based Partnership, the recommendation would fall and would need to be reconsidered by all partners. As the recommendations have already been reached through a consensus across Cabinet/Executive representatives of all partner authorities, rejection of the recommendations is not recommended.

10. **Reason for Decision**

10.1. The recommendations of the Greater Norwich Development Partnership Policy Group meeting of June 24 2010 to continue with the current Joint Core Strategy with suitable minor changes and supporting evidence and undertake a consultation on focussed changes relating to the deletion of specific targets for Gypsy and traveller pitches to meet need in the period after 2011, the expression of affordable housing requirements, and an additional appendix supporting the status of the Old Catton, Sprowston, Rackheath and Thorpe St Andrew growth triangle as a strategic allocation should be endorsed. As the issues for consultation are limited and the timescales are very short it is proposed to delegate final sign-off to the Leader.

Recommendation

Cabinet agrees to

1. endorse the recommendations of the Greater Norwich Development Partnership Policy Group to undertake focussed consultation on changes to the Joint Core Strategy relating to targets for gypsy and traveller pitches, affordable housing provision and the status of the Old Catton, Sprowston, Rackheath and Thorpe St Andrew growth triangle; and
2. delegate authority to the Leader to agree consultation documents on these focussed changes and agree any consequent proposed modifications

Background Papers

GNDP Policy Group 24 June Agenda

Officer Contact

If you have any questions about matters contained in this paper please get in touch with:

Name	Telephone Number	Email address
Phil Morris	01603 222730 or 638306	phil.morris@norfolk.gov.uk



If you need this report in large print, audio, Braille, alternative format or in a different language please contact 0344 800 8020 and ask for Phil Morris or textphone 0344 800 8011 and we will do our best to help.

CABINET

MINUTES OF THE MEETING HELD ON 12 JULY 2010

Present:

Daniel Cox (Chairman in the Chair)

Mr B Borrett	Corporate Affairs and Efficiency
Mr A J Gunson	Travel and Transport
Mr D Harwood	Adult Social Services
Mr H A S Humphrey	Fire and Rescue
Mr I Mackie	Finance and Performance
Mr D Murphy	Culture, Customer Services and Communications
Mrs A Steward	Sustainable Development
Mrs A Thomas	Children's Services

Also Present

Mr R Bearman	Mr M Hemsley
Dr A Boswell	Mr P Morse
Ms D Clarke	Mrs J Murphy
Mr S Dunn	Mr M Scutter
Mr P Hardy	Dr M Strong

Officers/ Others Present:

Mr P Adams	Director of Corporate Resources
Mr P Brittain	Head of Finance
Mr G Cossey	Investment Manager
Mr D Collinson	Assistant Director – Public Protection
Ms L Christensen	Director of Children's Services
Mr J Ellis	Resilience Manager
Mr M Jackson	Director of Environment, Transport and Development
Mr P Morris	Principal Planner
Mr N Johnson	Planning Services Manager
Mr S Smith	Finance Business Partner (ETD)
Mr C Brown	Senior Solicitor

Also Present: Mr S Revell, Standards Committee Chairman and Mr J Goodey, Member of the Standards Committee.

1. Apologies

There were no apologies.

2. Minutes

The Minutes of the meeting held on 14 June 2010 were confirmed as a correct record and signed by the Chairman, subject to the following amendment:

- Minute 9, paragraph 4, first sentence, to read: The Cabinet Member for Adult Social Services commented that the number of people in Norfolk who were likely to suffer from dementia looked set to increase by 61% by 2025.

3. Declarations of Interest

Members declared the following interests:

- Mr D Cox declared a personal interest in item 11 (Greater Norwich Development Partnership (GNDP): Recommendations of Policy Group), being the Chairman of the GNDP Policy Group.
- Dr M Strong declared a personal interest in item 9 (Community Engagement on Flooding Issues), being an unpaid volunteer flood warden and an unpaid volunteer representative of North Norfolk Senior Flood Wardens on the Norfolk Resilience Forum Voluntary Sector.

4. Matters of Urgent Business

There were no matters of urgent business.

5. Public Questions

- 5.1 Appendix A to these minutes sets out the questions and replies to public questions received at the meeting.

6. Local Member Issues/Member Questions

- 6.1 Appendix B to these minutes sets out the questions and replies to questions from Members received at the meeting.

7. Overview and Scrutiny Panel Issues

The Cabinet Member for Children's Services highlighted that the Children's Services Overview and Scrutiny Panel had received a very moving report by the Head of the Adoption Service and noted that an increased number of children had been adopted during the year, including sibling groups which were often difficult to place. The Adoption Service was due to undergo an Ofsted inspection in August and she had every confidence there would be a positive outcome. The Cabinet Member also reported that a very successful conference had taken place the previous week looking into 14-19 provision across Norfolk.

8. Norfolk Minerals and Waste Development Framework – Minerals Site Specific Allocations Development Plan Document (DPD) and the Waste Specific Allocations DPD: Revised further issues and options

The Cabinet received a report (Item 8), which explained that Government guidance on the implications of the proposed abolition of Regional Spatial

Strategies was expected later in the month. Therefore the intended report on the further revised issues and options for the Minerals and Waste Site Specific Allocation Development Plan Documents (DPDs) had been deferred to enable the implications of the forthcoming guidance to be assessed and a way forward for Norfolk to be agreed as soon as possible.

The Director of Environment, Transport and Development advised that the Government had revoked the Regional Spatial Strategy on 6 July and also issued guidance to local authorities on the implications for Local Development Frameworks. An immediate review of the Core Strategy would be undertaken and reported to Cabinet as soon as possible after that.

The Chairman acknowledged that the delay would cause prolonged uncertainty for many residents and apologised. However, he explained that it would be inappropriate for the County Council to drive forward the DPDs without assessing the implications of the government guidance.

Decision (Key Decision)

RESOLVED -

The Cabinet:

- 1) Noted the decision to defer consideration of the Further Revised Issues and Options for the Site Specific Allocations Development Plan Documents (DPDs) until the implications of the forthcoming guidance note for Norfolk had been fully assessed and Norfolk County Council can move forward with confidence.
- 2) Agreed to delegate authority to the Cabinet Member for Sustainable Development to undertake further work to assess the implications of deferring consideration and report back to the Cabinet at the earliest opportunity.

Reasons for Decision

The decision to defer consideration of the Further Issues and Options for the Site Specific Allocations DPDs was to enable the implications of the forthcoming guidance note to be assessed prior to further public consultation on these documents.

Alternative Options: Refer to the Cabinet report.

9. Community Engagement on Flooding Issues

The Cabinet received a report (Item 9), which asked the Cabinet to reaffirm its earlier decision in July 2009 to reallocate funding within the Emergency Planning Department to be used for community engagement on flooding issues. This budget was currently held for the maintenance of the Norfolk flood sirens and the transmission contract to activate them.

Marie Strong, Local Member for Wells, raised the following queries:

- Did the Cabinet have evidence to show that the Police had asked residents as to their confidence, ability to receive and comprehend the Floodline Warning Direct (FWD) messages?
- How could the Community Engagement Strategy overcome the problems of residents and tourists inability to receive Environment Agency (EA) messages via mobile 'phones along Norfolk's coast?
- Was the Cabinet aware of the limitations of the EA only having a duty to issue flood warnings and not to understand whether they are received or understood?

She went on to say that the evidence of FWD's improvement, as stated in the report, was the increased number of hits. In her view all this proved was an increase in hits. It did not prove increased access to the key messages nor comprehension. She also stressed that the FWD continued to be under scrutiny and that that process had not yet been completed. Additionally Scrutiny of the Police regarding their ability to evacuate the entire coast without the aid of sirens was awaited. She asked that the Cabinet decision be held back until Scrutiny of the EA and Police had been completed or, that if FWD did not meet with the safety requirements of the Council, that it press the EA to provide an effective system of warning.

The Chairman advised that the Cabinet wished to see communities involved more but that decisions on the business cases could not be made until the outcome of the Sustainable Communities Act bid was known.

The Resilience Manager explained that considerable dialogue had taken place between the County Council and the Parish and Town Councils affected since the bid had been submitted the previous year. Only two Parish Councils put forward business cases to retain their siren as a result. It was recommended that the budget allocated to those particular sirens was retained until a decision on the business cases had been made. They did not require the transmission contract to be retained so it could be discontinued following a notice period of one month.

The Resilience Manager went on to highlight that both the Police and the Environment Agency had reaffirmed their confidence in the FWD system and that the Fire and Community Protection Overview and Scrutiny Panel had accepted that considerable improvements had been made to it. The current FWD system was due to change in October, to take on board lessons identified from the tidal surge emergency in November 2007 and other emergencies nationally. An exercise would take place in the autumn to demonstrate how the system worked. The Overview and Scrutiny Panel would receive a report on the exercise.

The Cabinet Member for Fire and Rescue added that the Norfolk Resilience Forum considered that flood sirens should be discontinued and the capability of the FWD system had improved. The County Council had consulted for over two years on the removal of flood sirens and had made every effort to encourage communities to make their own emergency plans, which were understood and agreed by both the Police and the Environment Agency, to make it easier for them to act.

The Cabinet Member for Sustainable Development endorsed the report.

Decision

RESOLVED -

The Cabinet:

- 1) Reaffirmed its decision to withdraw those Flood Sirens not the subject of an ongoing business case from service.
- 2) Agreed to delegate responsibility to the Cabinet Member for Sustainable Development to make decisions on the business cases once the outcome of the Sustainable Communities Act bid was known.
- 3) Agreed to withdraw the funding currently spent on maintaining the East Coast Warning System transmission contract with the BBC.
- 4) Agreed to reallocate the funding from the maintenance and transmission contract for community engagement purposes to ensure public safety in flooding emergencies.

Reasons for Decision

The County Council was not the responsible public body for issuing flood warnings or for taking the lead in a response to a flooding or tidal surge emergency. Respectively, the responsibility for these issues lay with the Environment Agency and the Police, both of which had consistently stated that sirens did not form part of their warning or evacuation plans.

During the consultation and extensive Member involvement, it was clear that local communities were not confident in the Environment Agency's FWD system. Following the consultation the FWD system was fully scrutinised by the County Council. Demonstrable improvements had been made since the tidal surge emergency of November 2007 and other events. Therefore, those sirens which were not the subject of a business case should be decommissioned and the funding reallocated to engaging with communities to help in preparation of emergency plans to aid better understanding of the processes when a flood or tidal surge event occurred.

Alternative Options: Refer to the Cabinet report.

10. Coalition Government's In Year Spending Reductions

The Cabinet received a report (Item 10), which set out proposals for addressing the in year grant reductions announced by the Government. It was considered to be an urgent item and not subject to call in procedures because any delay to implementing the proposals would put at further risk their delivery in 2010/11.

The Head of Finance advised that the County Council had little choice in making the in year spending reductions set out in the report. The

Government had made grant reductions in both revenue and capital spending and if it failed to act, the County Council would risk overspending and incurring increased borrowing if it failed to reduce its capital programme. The reductions would be considered by Full Council on 26 July.

The Chairman advised that Unison had made a representation to the Cabinet and each Cabinet Member confirmed that they had received a copy.

The Chairman thanked the Chief Officer Group for responding so quickly to the Government's funding cuts and asked officers to ensure that the 26 July County Council report included an Equality Impact Assessment statement. He stressed that he would rather not be in a position to have to make the in-year cuts set out in the report but the County Council could not afford to replace funding where it had been taken away. More reductions were expected as a result of the Comprehensive Spending Review in the autumn and the County Council was likely to need to make a further 25% of savings over the next three years.

The Cabinet Member for Finance and Performance added that the County Council would have been naïve to think it was immune from the unprecedented level of funding cuts that the Government was making. He stressed that the County Council had a strong track record of efficient financial management and was ranked in the top five most efficient County Councils in the country. Budgets across the County Council were already stretched and it was not in a position to fund services where grants had been reduced. The County Council had neither the money nor the resources available to fund the loss of grant without taking the proposed action. Other Council's were adopting a similar approach.

The Cabinet Member for Travel and Transport added that Norfolk had previously done well to gain significant levels of Government funding as a result of quality plans such as the Local Transport Plan. However, by getting more funding it had lost more as a result of the cuts. The Comprehensive Spending Review would mean that other Government grants were likely to be similarly reduced in future years and the County Council would not have the resources itself to compensate.

The Cabinet Member for Children's Services highlighted that the Director of Children's Services had engaged with partners through the Norfolk Children and Young People's Trust to discuss what the cuts meant for services in that area. They had been extremely supportive and understanding of the regrettable position the County Council found itself in.

Decision

RESOLVED TO RECOMMEND TO COUNCIL -

The Cabinet agreed that:

- 1) It should recommend to Council that the in year spending reductions set out in the Cabinet report and detailed at Appendix 1 (revenue)

and Appendix 2 (capital) of the Cabinet report be taken forward, subject to the outcome of consultation with the trade unions.

- 2) The Head of Finance should report back to the Cabinet on the one off costs of change arising from the grant reduction proposals and their funding and on further sources of funding to meet future organisational change costs.
- 3) The 26 July County Council report should include an Equality Impact Assessment statement.

Reasons for Decision

The funding from central government for these services had been reduced or stopped. Given that the Council was already targeting some £13m of budget efficiencies in the current year, it was unable to replace the in year reduction in funding from other sources.

Alternative Options: Refer to the Cabinet report.

11. Greater Norwich Development Partnership (GNDP) recommendations of Policy Group

The Cabinet received a report (Item 11), which set out recommendations from the GNDP Policy Group that needed to be endorsed by the constituent authorities. The Policy Group recommended that constituent authorities continue with the current Joint Core Strategy with suitable minor changes and supporting evidence and undertake a consultation on focussed changes relating to the decision of specific targets for gypsy and traveller pitches to meet need in the period 2011, the expression of affordable housing requirements and an additional appendix supporting the status of the Old Catton, Sprowston, Rackheath and Thorpe St Andrew growth triangle as a strategic allocation.

The Principal Planner provided the following updates:

- Timetabling issues meant that the examination by the Planning Inspectorate should start in early November.
- Consultants had reported on the viability implications of the proportion of affordable housing sought from developers and the threshold for seeking such a contribution. This confirmed that the 40% affordable housing target was viable on sufficient sites to remain valid but the policy should be clarified to explain that the proportion would be negotiated on a site by site basis and a sliding scale should be adopted for smaller sites.
- Those people and organisations who had previously commented on the issues that would be the subject of consultation had been forewarned about the timing and duration of the consultation period. All Parish Councils in the area had been informed and adverts had been placed in local papers.

The Cabinet Member for Travel and Transport commented that in view of the amount of infrastructure needed in the greater Norwich area it would be

crucial to explore potential funding sources other than the Community Infrastructure Levy. He also highlighted that increasing the number of job opportunities in the Norwich area would also be key to the success of the strategy.

The Cabinet Member for Culture, Customer Services and Communications commended officers for forewarning interested parties about the consultation. He asked whether the consultation period might be extended given the timetabling issues that had been outlined. The Principal Planner advised that would pose logistical problems and that the minimum period was considered sufficient for this type of focussed consultation.

The Cabinet Member for Children's Services highlighted that Local Members also had a responsibility to ensure that Parish Councils were aware of the consultation.

Decision (Key Decision)

RESOLVED -

The Cabinet:

- 1) Endorsed the recommendations of the Greater Norwich Development Partnership Policy Group to undertake focussed consultation on changes to the Joint Core Strategy relating to targets for gypsy and traveller pitches to meet need in the period 2011, the expression of affordable housing requirements and an additional appendix supporting the status of the Old Catton, Sprowston, Rackheath and Thorpe St Andrew growth triangle.
- 2) Agreed to delegate authority to the Leader to agree consultation documents on these focussed changes and agree any consequent proposed modifications.

Reasons for Decision

The Greater Norwich Development Partnership Policy Group was not a decision making body and the recommendation of the Member level GNDP Policy Group needed to be endorsed by the constituent authorities.

As the issues for consultation were limited and the timescales were very short it was proposed to delegate final sign-off to the Leader.

Alternative Options: Refer to the Cabinet report.

12. Strategic Review of Environment, Transport and Development

The Cabinet received a report (Item 12), which outlined the scope of the Strategic Review and proposed to support an extension to the existing break clause date by 6 months to 30 September 2012 to ensure there was sufficient time to put new contracts in place if that was the outcome of the Review.

The Cabinet Member for Finance and Performance, who was Chairman of the Review Board, explained that the review covered 10 work streams and would move the department into the new realms of public procurement, driving real efficiencies in service delivery.

The Cabinet Member for Travel and Transport commented that operating under an integrated organisational structure had delivered £1m savings each year.

Decision

RESOLVED -

The Cabinet agreed:

- 1) That the Director of Environment, Transport and Development and Head of Procurement should initiate discussions with Mott Macdonald and May Gurney and, subject to their agreement, implement variations to the contracts underpinning the Norfolk Strategic Partnership to allow a six month extension, to 30 September 2012, in which the Council may exercise the break clause.
- 2) To receive a Strategic Outline Case for the project at its August meeting.

Reasons for Decision

Due to the timing associated in delivering a significant, complex procurement exercise, there was a risk that the County Council had insufficient time between the Cabinet decision for future delivery of services and the current date of the break clause. To mitigate this, it was proposed that the date of the break clause be extended by 6 months.

Alternative Options: Refer to the Cabinet report.

13. Treasury Management 2009-10 Annual Report

The Cabinet received a report (Item 13), which provided information on the Treasury Management activities of the County Council for the period 1 April 2009 to 31 March 2010. The financial year 2009-10 had presented a challenging environment in which to undertake investment and debt management activities. All treasury management operations had been carried out in accordance with recognised best practice and in compliance with legislative and regulatory requirements.

The Chairman commended the team for delivering investment returns well above the benchmarked rate.

The Cabinet Member for Finance and Performance added his thanks to officers and colleagues across political parties who were members of the Treasury Management Panel.

Decision (Key Decision)

RESOLVED TO RECOMMEND TO COUNCIL -

The Cabinet agreed that it should recommend to Council the Treasury Management 2009-10 Annual Report.

Reasons for Decision

To meet the reporting requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management.

14. Appointments to Committees etc (Standing Item)

The Cabinet approved the following changes to appointments:

- Richard Bearman to replace Philip Hardy on the Norfolk Foster Panel (Central)
- Philip Hardy to replace Marcus Hemsley on the Norwich Area Museums Committee
- Philip Hardy to replace Richard Bearman on the Joint Consultative and Negotiating Committee
- Janet Murphy and Gerry Cook to replace Alison Thomas and Ian Mackie on the School Admissions Forum
- Marcus Hemsley to replace Andrew Boswell on the Norse Member /Officer Shareholder Committee
- Marcus Hemsley to replace Andrew Boswell on the Treasury Management Panel
- Philip Hardy to replace Richard Bearman on the Member Support and Development Advisory Committee

[The meeting ended at 11.50pm]

CHAIRMAN



If you need these Minutes in large print, audio, Braille, alternative format or in a different language please contact Jo Martin on 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

Public Questions Raised at the Cabinet Meeting on 12 July 2010.

First question from Roy Church

The Cabinet may recall that on the 14th June I put a question to the Chairman asking whether it would be preferable to get the public “on side” by “leading through example” of councillors and executives taking a reduction in salary/allowances. [Members will be aware that since putting down that question the Westminster Coalition has proposed a 5% reduction for its own members.]

From the Chairman’s answer I draw the conclusion that the Chairman does feel it would be preferable to get the public “on side” by “example”. However, shortly after the Chairman’s explanation Cllr. Borrett expressed the opinion that it was felt by him that present allowances need to be *increased* to attract the calibre of councillor required.

Could this apparent dichotomy be clarified please?

Reply by the Chairman

Thank you again for your question.

I do not believe that the points you raise can be fairly described as a dichotomy as they are not mutually exclusive. Your question related to elected officials and public servants leading through example, whereas the question from Cllr. Fiona Williamson related to attracting a more diverse group of individuals to become councillors. This question did not relate to the “*calibre*” of councillor required as you have suggested, but rather to “*young, female, ethnic minority or full time working councillors.*”

To clarify, Members of Norfolk County Council voted not to receive an increase in their allowances which, as I explained last month, means that Councillors now receive 91% of the average allowances in comparable authorities - certainly leading through example. However, if there is a desire to see a more diverse group of elected Members, then one possible means to achieve this could be to increase the level of allowance, as Cllr. Bill Borrett outlined. Other possible means will now be investigated in a report Cllr. Borrett agreed to commission. This view is supported by the report of the Independent Remuneration Panel which states that the level of public service needs, and I quote, “*to be balanced against the need to ensure that financial loss is not suffered by Members, and to ensure that, despite the input required, people are encouraged to come forward as elected Members and that their service to the community is retained.*”

Second question from Roy Church

Will the Cabinet please explain exactly the purpose and content of The Modern Reward Strategy project and the total cost of the project to date, including officer’s time and external consultant’s fees?

Reply by the Chairman or the Cabinet Member for Corporate Affairs and Efficiency

The objectives of the Modern Reward Strategy project were to complete and implement a Local Pay Review as set out in the Implementation Agreement 2004 reached by the National Joint Council for Local Government Services Staff. The agreement is nearing completion and covers 17,000 Council staff, including support staff in schools. The total cost to date is £4,516,892.

Question from Richard Warner

In light of MIN38 containing the national park - Waveney Forest - why has the Broads Authority not been consulted on the latest proposal from Brett Aggregates?

Reply by the Cabinet Member for Sustainable Development

A fundamental part of preparing the Minerals and Waste Site Allocations Development Plan Documents is the formal public consultation stages, when representations are welcomed from any interested parties. The consultation exercises – which normally last for eight weeks – are the main opportunity for consultees to make their formal written representations. It is acknowledged that, as for site MIN 38, changes can be made by landowners or minerals companies proposing sites, and the County Council endeavours to keep parish councils informed about such changes as they occur, rather than waiting until the next formal consultation period.

Because Cabinet will be discussing the Minerals & Waste Site Specific Allocations Development Plan Documents at a later meeting, it would be inappropriate of me to comment in detail on Waveney Forest. However, the location of part of Waveney Forest within the Broads – which has a landscape status equivalent to that of a National Park – is, of course, acknowledged, and it has been taken fully into account when assessing the suitability, or otherwise, of the revised site area. The Broads Authority, alongside all other consultees, will have the opportunity to comment on Cabinet's later decision on the acceptability of MIN 38 during the next consultation period.

Supplementary question - Why is a quarry being considered in Waveney Forest, when the site is full of WW1 and WW2 archaeology yet to be fully investigated, especially the 18 underground chambers, considered unique by Roger Thomas of English Heritage and probably of Auxilliaris (English Secret Army) origin?

The Chairman said that such questions about potential sites would be considered during the forthcoming consultation exercise.

Question from Ian McIntyre

Does the Cabinet fully understand that my house is one of only two dwellings deep within the Waveney Forest Fritton and that my garden fence is only about 100 metres downwind (N.E.) of the proposed pit area B? Also my wife and I, in our 70's, both have declining health including breathing difficulties (due to asthma and low lung capacity respectively). Furthermore I took early retirement on health grounds, moving here, rather than near our family, because of the tranquillity and fresh air which we currently enjoy to a high

degree. We would thus find the dust, fumes and noise of quarry works so close by particularly distressing.

Reply by the Cabinet Member for Sustainable Development

The County Council is fully aware of the proximity of dwellings to the proposed minerals site in Waveney Forest, which include your property, Forest Lodge; the other dwelling wholly within Waveney Forest, Round House; Fritton Warren, to the south of the Forest; and the properties on New Road, Fritton. The proximity of the dwellings has, of course, been taken into account in the consideration of MIN 38 as a potential minerals site.

As with my answer to Mr Warner, because Cabinet will be discussing the Minerals & Waste Site Specific Allocations Development Plan Documents at a later meeting, it would be inappropriate of me to comment in detail at present on the suitability, or otherwise, of Waveney Forest as a potential site.

First question from Jane Knights

The deferral of the publication of which sites have been deemed as 'acceptable' or 'not acceptable' is prolonging the uncertainty and causing added stress among residents that live near identified sites. Regardless of which planning strategy is being adhered to, gravel will be needed. Why then delay the publication of which sites the Council deem to be acceptable?

Second question from Jane Knights

Due to the delay in publishing the site specific allocations and the proposed abolition of the Regional Spatial Strategies, will NCC change the closing date for the above consultation period which is currently 23rd July 2010?

Reply by the Cabinet Member for Sustainable Development

I think it will be helpful to answer both your questions together.

Regarding your first question, I am very aware of the uncertainty that a further delay in announcing the list of acceptable sites will create. I apologise for any distress this causes. However, I have considered the matter carefully and believe that proceeding now is likely to create even greater uncertainty and worry.

The formal revocation of Regional Strategies on 6 July, and the guidance published with it, make it likely that a lower apportionment figure could now be justified. I therefore believe that a partial review of the Core Strategy is sensible. However, this has not been decided and I will be seeking Cabinet's approval for this action later this morning.

If a revision of the Core Strategy does take place, and a reduced need for sand and gravel is identified, revisions to the list of sites are inevitable. I therefore feel that it is appropriate for Cabinet to delay consideration of sites until after any appropriate changes to the Core Strategy have been made.

In terms of the current representation period on the Core Strategy, consultees have until 23 July to make alterations to their representations should they wish. I therefore do not think that an extension of time for the consultation is necessary, particularly as it will delay the start of a review of the Core

Strategy, and the speed with which we can determine, and then announce, the revised list of sites.

Member Questions Raised at the Cabinet Meeting on 12 July 2010.

Question from Richard Bearman, Local Member for Mancroft

On June 10th Transport Minister Philip Hammond made a statement on Local Authority Major Schemes and issued Interim Guidance issued to Local Authorities which stated that Local Authorities (Las) 'will wish to consider carefully whether investing further time and resources in developing such schemes is justified'. In view of this, what budget allocation is being made for Major Local Schemes such as the Northern Distributor Route (NDR), Postwick Hub and the Great Yarmouth Third River Crossing in the council's response the In Year budget spending reductions?

Reply by the Cabinet Member for Travel and Transport

We keep the NDR programme under constant review. It is vital for the economy of North Norfolk and will provide a modern road connection between North Norfolk and the main trunk roads. Indeed, it is important for the whole of Norfolk. In light of the DfT guidance, we are reviewing our programme with a primary objective of reducing expenditure within this financial year. The need to deliver this project has not diminished and this will continue to press for schemes which contribute to the Norfolk economy.

The County Council is continuing to progress important projects that form part of the recently agreed Norwich Area Transport Strategy (NATS) Implementation Plan.

Work on the 3rd River Crossing is still at an early stage. We are not carrying out any further design work but there may be blight costs during the year.

Work on the construction of Postwick Hub is primarily funded from the Community Infrastructure Fund which is not covered by the Government letter.

In response to a **supplementary question**, the Cabinet Member for Travel and Transport explained that the County Council would continue to progress the schemes at a slower rate while continuing to look for funds from other sources, such as the Community Infrastructure Levy or the anticipated government scheme that would allow councils to keep the benefit of council tax revenue where growth was taking place. The NDR was vital for the Norfolk economy and the County Council would continue to press for such schemes.

Question from Paul Morse, Local Member for North Walsham East

Would the Cabinet Member for Adult Social Services please detail the amount of Home Support Hours the Council agreed to purchase and the amount of Home Support Hours that were delivered for the financial year 2009/10. In addition would the Cabinet Member please provide, for each locality area, what percentage of the hours the council agreed to purchase were not delivered for the financial year 2009/10?

Reply by the Cabinet Member for Adult Social Services

In 2009/2010 the County Council estimated that it needed to commission 1,027,000 hours of home support from the Independent Sector (through block

and spot contracts). Of this 720,000 hours would be provided by the Independent Sector Block Home Support Providers and the remainder in Spot Contracts of 307,000 hours.

The amount of hours actually purchased by the County Council from the Independent Sector Block Providers in 2009/2010 was some 1,018,000 hours. This was an increase of some 41% over the planned block hours. The amount of spot buying was 336,000 hours. Therefore, the total number of hours purchased was 1,354,000.

So in summary, 1,027,000 hours was the commission and 1,354,000 hours was the provision.

The only Locality where the actual number of hours delivered was less than those commissioned by the block provider was Norwich. Careforce delivered 110,000 hours, 14% under the block contract. This was due to the difficulties being experienced with Careforce during the year. This was reported regularly to Overview and Scrutiny Committee. The Council only paid for hours that were provided.

The Chairman agreed that a written response should be provided to Mr Morse, with a full breakdown by locality area.

Supplementary question – Would the Council be interested in supporting a social enterprise organisation if there was local interest in delivering services in that way?

The Cabinet Member for Adult Social Services said that the County Council was always open to suggestions and ideas about service delivery. It would consider the detail of any offers and if they were workable and sustainable.

Question from Diana Clarke, Local Member for North Walsham West and Erpingham

How many interim managers does the council currently employ earning over £200 a day and of the top 10 earning interims, what are their positions and their daily rate of pay?

Reply by the Cabinet Member for Corporate Affairs and Efficiency

There are 41 interim managers that fit the criteria in the question. A detailed answer will be provided in writing.

Supplementary question – What corporate processes are in place to ensure that interim managers are only recruited when necessary?

The Cabinet Member for Corporate Affairs and Efficiency explained that the issue rested with Directors, who were responsible for the performance of their department and value for money was one of the key criteria. Any manager would have to get permission from the Director to justify the appointment of an interim manager.

Question from Tim East (Local Member for Costessey) and Marcus Hemsley (Local Member for Wensum)

Page 11 of the latest edition of Your Norfolk discusses 'Dealing with your leftover rubbish'. This article describes the Residual Waste Treatment PFI project as delivering a 'waste and recycling plant' to King's Lynn. Other official statements refer to it as a Power and Recycling Centre, or Energy from Waste Centre. These terms suggest the falsehood that only incinerators produce energy - this is quite flawed and inaccurate as all the environmentally friendly alternative technologies also produce energy in a cleaner and healthier way. This misleading language in Your Norfolk surely makes it an example of the 'Town Hall Pravdas' that local government minister Eric Pickles has stated he wants to curb. The "Code of recommended practice on local authority publicity" clearly states that 'Publicity touching on issues that are controversial, or on which there are arguments for and against the views or policies of the council, should be handled with particular care. It should not over-simplify facts, issues or arguments'. It also states that 'local authorities, like other public authorities, should not use public funds to mount publicity campaigns whose primary purpose is to persuade the public to hold a particular view on a question of policy'. Would the Cabinet member for Sustainable Development please acknowledge that last edition of Your Norfolk deliberately used disingenuous euphemisms for what is intended to be a plain and simple incinerator, and agree that the word incinerator should be used to describe the Residual Waste Treatment proposed for Kings Lynn in all future Council publicity?"

Reply by the Cabinet Member for Sustainable Development

I'm glad Tim East and Marcus Hemsley support Eric Pickles' campaign for plain English. So do we. The proposal is for a power and recycling centre, so that's what we will continue to call it.

Supplementary question – Would the Cabinet consider using a range of words when referring to this service?

The Cabinet Member for Sustainable Development explained that the Council was not trying to disguise anything and had been clear in both Your Norfolk and consultation publications. It was looking at all opportunities to manage waste.

Question from Philip Hardy, Local Member for Thorpe Hamlet

The Proposed Capital Reduction in Transport section in Item 10, Appendix 2, of the Coalition Government's In Year Spending Reductions Report shows that the Postwick Hub junction has an approximately 3% cut over the year's budget, when a large number of small cost items are being deferred completely.

I understand, however, that none of the Postwick £14.5 million budget has yet been made available by central government, and that the following requirements are necessary for the council to receive this money;

* The Transport Minister has to accept Highway Agency draft orders for the scheme

* The Transport Minister has to decide whether to have a public inquiry, and cannot do so until after the October spending review

As there is very little opportunity, if any, to obtain and then spend even some of the £14.5 million before April 2011, would it not be more pragmatic for the Cabinet to make a notional saving of £3.44 million to the Postwick Hub project, removing the need to make savings to any of the community and safety projects listed in Appendix 2?

Reply by the Cabinet Member for Travel and Transport

The £517,000 is the County Council's contribution to the project from the Local Transport Plan allocation this year and this has been included in the in-year budget reductions.

The remaining £14m of Postwick Hub funding has not yet been released by government and, therefore, is not available to offset the reductions in funding elsewhere. These budget cuts have to be cash reductions and cannot be a notional saving.

In response to a **supplementary question**, the Cabinet Member for Travel and Transport reiterated that the savings had to be cash reductions because the reductions in government grant could not be a notional saving. The Chairman explained that the spending reductions would be considered at a meeting of Full Council in two weeks time. The Government's decision to make £10m cuts 'in-year' meant that the Council needed to take urgent action. The Cabinet's view was that the County Council needed to make spending reductions in those service areas where Government grants had been cut.

Question from Andrew Boswell, Local Member for Nelson

The revenue budget 2010/11 had a £1.56m budget allocated to the Building Schools for the Future (BSF) programme. Now that BSF has been cancelled by the Coalition Government, can the Cabinet member advise me what the total revenue spend on BSF will be for 2010/11 (ie how much has already been spent and how much is required to wind down BSF).

Reply by the Cabinet Member for Children's Services

The actual BSF budget for 2010/11 is £2.7m. It was made up of £0.44m from the Children's Services base budget; £1.56m growth, and £0.7m under spend carried forward from 2009/10.

The projected spend in 2010/11 is estimated as £0.75m. Spend to date is £0.15m. Projected spend, including existing commitments, is estimated as £0.6m.

Supplementary question – Would the Cabinet consider using the BSF underspend to save cuts on the Connexions service?

The Cabinet Member for Children's Services reiterated that the County Council had to make savings where grants had been cut. Children's Services faced considerable cost pressures across the service so it was not possible to commit to how the underspend might be utilised.

Daniel Cox,
Leader of the Council,
County Hall,
Martineau Lane,
Norwich,
NR1 2DH.

Tel: (01603) 222936
Fax: (01603) 222977
Email: daniel.cox@norfolk.gov.uk

Your Ref:

Please ask for: Daniel Cox

My Ref: DC/KLN

30 September 2010

Dear Sandra,

GNDP Policy Group : 23 September 2010

In accordance with the authority delegated to me by Cabinet on 12 July 2010, I would like to confirm that the County Council endorses the recommendations of the Greater Norwich Development Partnership Policy Group of 23 September 2010.

Yours sincerely,



Daniel Cox
Leader of the Council

Sandra Eastaugh,
Greater Norwich Development Partnership Manager,
Charles House,
Prince of Wales Road
Norwich
NR1 1DJ.

Greater Norwich Development Partnership

Member's briefings 2008 – 2010

Briefings where all Broadland, Norwich and South Norfolk Members and County Council members for these districts were invited:

Dates	Items on the Agenda
6 November 2007	Launch of the Joint Core Strategy (additional invitees included MPs, MEPs, Parish Council representatives)
15 January 2008	Infrastructure Study, Employment Growth Study (stage 1), Strategic Flood Risk Assessment, Green Infrastructure Study, Retail Study, Water Cycle Study
21 August 2008	Employment Growth Study, Strategic Flood Assessment, Water Cycle Study
16 June 2009	Economic Strategy Action Plan Workshop, Energy Study, JCS update, Infrastructure Need and Funding Study, Knowledge Economy Strategy and Job Creation Study
11 May 2010	Examination Process and possible outcomes
14 May 2010 (email circular)	Update on outcome of Exploratory Meeting
27 September 2010	JCS process to date, examination process, Affordable Housing Study, Statement of Focussed Changes, Delivery and Funding, LIPP, CIL/Tariff, Viability Study,
26 October 2010 (email circular)	Update note ahead of commencement of EIP

LDF/LSP meetings 2008 – 2010

Joint Meetings of all members of Local Strategic Partnerships and Local Development Framework Working Parties

Dates	Items on the Agenda
22 January 2008	Progress on the Issues and Options consultation, summary of evidence studies, discussion around growth options/locations
21 April 2008	Summary of consultation results
14 May 2008	Review of emerging options arising from meeting on 21 April 2008
26 May 2009	<ul style="list-style-type: none"> • An update on current progress • Possible approaches for: <ul style="list-style-type: none"> - Renewable energy - Sustainability standards - Climate change - Design quality - Implementation

23 June 2009	Update on latest draft of the JCS, and update of latest evidence studies and result of public consultation
24 August 2009	To present members with the latest version of the joint core strategy document; drawing attention to the evidence studies, consultation responses, and the sustainability appraisal report. To provide a final opportunity for comment and discussion on it before it is finalised.

Baxter, Amy

From: Rhoden, Sarah [sarah.rhoden@norfolk.gov.uk]
Sent: 11 March 2009 17:27
To: Boswell, Andrew
Cc: Sandra Eastaugh (GNDP)
Subject: Request for information

Dear Cllr Boswell

Thank you for your email.

Copies of the minutes of the GNDP meetings are held by the GNDP Team on behalf of all the partners. I have passed that element of your request to Sandra Eastaugh in the GNDP Team (s.eastaugh@gndp.org.uk) and she will provide you with copies on our behalf. As you have requested quite a lot of information, it may take some time to collate - Sandra will make contact with you to discuss what format the information can be provided in and will give you an estimate of how long it will take to collate it.

In the meantime, you can view all of the other documents you listed on the GNDP website (at www.gndp.org.uk/cms.php?pageid=76). Direct links to the information are also given below:-

1. • Evidence Report
<http://www.gndp.org.uk/documents/content/Regulation%2025%20consultation%20-%20Evidence%20Report%20-%202008%2012%2018.pdf>
2. • Greater Norwich Joint Core Strategy Public Transport Requirements for Growth
http://www.gndp.org.uk/documents_view.php?document_id=485&pageid=76
3. • Water Cycle Study Stage 2a
http://www.gndp.org.uk/documents_view.php?document_id=471&pageid=76
4. • Greater Norwich Employment Growth and Employment Sites and Premises Study.
http://www.gndp.org.uk/documents_view.php?document_id=464&pageid=76
5. • A47 Southern Bypass Junctions Capacity Assessment Report
http://www.gndp.org.uk/documents_view.php?document_id=485&pageid=76
6. • Sustainability Appraisal
<http://www.gndp.org.uk/documents/content/SA%20of%203%20options%20version%20d%2027%2011%2008.pdf>
7. • Technical Consultation: Regulation 25 – Final Draft report
<http://www.gndp.org.uk/documents/content/JCS%20options%20consultation%20v12.pdf>

Regards

Sarah

15/11/2010

Sarah Rhoden
 Support Manager - Directorate Support
 Planning and Transportation
 Norfolk County Council
 Tel No 01603 22(2867)

From: Andrew Boswell [mailto:andrewboswell@fastmail.co.uk]
Sent: 08 March 2009 17:25
To: Rhoden, Sarah
Subject: Request for information

Dear Ms Rhoden,

I understand that officials from Norfolk County Council sit on the Greater Norwich Development Partnership and that the minutes of the meetings of this body and sub-committees are held by the constituent GNDP councils, including Norfolk County Council.

Please will you provide me with the minutes of these meetings under the GNDP umbrella for the period since GNDP's inception until now (ie all meetings):

- GNDP Policy Group
- GNDP Director's Group
- Greater Norwich Transport Group
- Greater Norwich Planning Sub-Group
- Economic Development Officer Group
- Masterplanning and Environmental Delivery Group
- Strategic Development Management Sub-group

I also request the following documents (these are referenced within section 7 [page 7 in the PDF] on the [05. Greater Norwich Development Partnership's Joint Core Strategy; Report on the Regulation 25 Technical Consultation \[PDF, 1602.713k\]](#) [http://www.south-norfolk.gov.uk/CARMS/meetings/cab2008-12-19ag05.pdf] document – prepared by Andrew Gregory, Director of Planning, Housing and the Built Environment for SNDC in Dec 2008).

Supporting documents

1. • Evidence Report
2. • Greater Norwich Joint Core Strategy Public Transport Requirements for Growth
3. • Water Cycle Study Stage 2a
4. • Greater Norwich Employment Growth and Employment Sites and Premises Study.
5. • A47 Southern Bypass Junctions Capacity Assessment Report
6. • Sustainability Appraisal
7. • Technical Consultation: Regulation 25 – Final Draft report

As always, I request that

1. this request is dealt with promptly. As a member of the Council, I do not

believe that it needs to be 'carried out' under the Freedom of Information Act, and so there should be no waiting period. I do understand that there is lot of material, however, the Council should hold this material in a systematic way and be able to make it readily available.

2. the material is made available in electronic form – where possible by email attachment.

Many thanks

Councillor Andrew Boswell

Norfolk County Council - a four star authority.

The information contained in this email is intended only for the person or organization to which it is addressed. If you have received it by mistake, please disregard and notify the sender immediately. Unauthorized disclosure or use of such information may be a breach of legislation or confidentiality and may be legally privileged.

Emails sent from and received by Members and employees of Norfolk County Council may be monitored. They may also be disclosed to other people under legislation, particularly the Freedom Of Information Act 2000.

Unless this email relates to Norfolk County Council business it will be regarded by the Council as personal and will not be authorized by or sent on behalf of the Council. The sender will have sole responsibility for any legal actions or disputes that may arise.